

The Clinton Township Board of Trustees

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The Meeting of the Clinton Township Board of Trustees was held on April 7 at 6:30pm at 999 Chambers Rd. and was streamed [online](#). Present were Trustees Jane Cera, Jessica Jessberger, and Rebecca Grimm, Fiscal Officer Deb Steele, Township Administrator Matt Huffman, Fire Chief Brian Fraley, Police Chief Jones, Superintendent of Public Works Dave Medley, Community Affairs/Public Relations Specialist Glenda Mihaly and residents.

GENERAL

Next meeting will be April 21, 2022 at 999 Chambers Rd. at 6:30 p.m.

Res. No. 22-04-001 Motion by Trustee Jessberger to accept the agenda with flexibility. 2nd by Trustee Grimm. Vote, Trustee Cera: Yes, Trustee Grimm: Yes, Trustee Jessberger: Yes

Res. No. 22-04-002 Motion by Trustee Jessberger to adopt approving the engagement of Taft Stettinius & Hollister LLP and making related authorizations. 2nd Trustee Cera. Vote, Trustee Cera: Yes, Trustee Grimm: Yes, Trustee Jessberger: Yes

Trustee Cera said March 11th was 311 Day nationally. Other cities, large and small, have this customer services system and Trustee Cera wondered if the Township could have something similar paired with an online form where residents could call or fill out an online form and get their problem solved. Trustee Grimm asked how this would be different than the contact us buttons and department phone numbers on the [website](#). Trustee Cera said people know 3-1-1 and making the change would not cost a lot. Chief Jones said the police receive a lot of tips from the website. Trustee Jessberger suggested revamping the website system we have and promoting it more in the future. Trustee Cera asked Administrator Huffman to check into whether the Township could even have access to 3-1-1 since it is used by nearby communities. Chief Fraley suggested that since 9-1-1 calls from landlines go to Franklin County and cell phone calls go to City of Columbus, there may be an issue with using 3-1-1 in the Township. Trustee Cera also suggested new phone numbers could be purchased for the Township that include the numbers 3-1-1.

Trustee Grimm asked if there was any input regarding the new process for agenda setting. The Trustees agreed it is working out. Chief Fraley said an email with the document link is a good reminder that the agenda is ready for items to be added. Trustee Grimm will have a motion ready for the next meeting.

Trustee Grimm met with the Grandview Mayor Greta Kearns and Community Development Director Liz Koelker and wanted to get a more formal relationship going with Administrator Huffman for the purposes of Economic Development. She wanted to formalize this relationship with a motion.

Res. No. 22-04-003 Motion by Trustee Grimm making Administrator Huffman the Economic Development liaison on behalf of Clinton Township on the [JEDZ](#). Seconded by Trustee Cera. Motion was withdrawn.

Trustee Cera said she wanted to have a discussion regarding the General Fund. She said the Township's savings is not enough when you talk about big economic development projects. She gave examples of carry-over in departmental budgets, reviewed money coming in and going out and looked at the five-year projections from a couple of years ago. By 2022, the police were projected to be in the red \$10K. By 2024, the number was \$3M. Trustee Cera said she believes it is time to talk about a levy. Chief Jones says he does need more officers, but right now there are no officers to hire. Residents voiced their concerns that they would like more police and fire but can't afford a levy. Trustee Jessberger wants everyone to understand that each department has very different needs.

FISCAL OFFICER

Res. No. 22-04-004 Motion by Trustee Jessberger to Approve Bills. 2nd Trustee Grimm. Vote, Trustee Cera: Yes, Trustee Grimm: Yes, Trustee Jessberger: Yes.

Res. No. 22-04-005 Motion by Trustee Jessberger to Approve Payroll 2nd Trustee Cera. Vote, Trustee Cera: Yes, Trustee Grimm: Yes, Trustee Jessberger: Yes

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FISCAL OFFICE CONTINUED

Res. No. 22-04-006 Motion by Trustee Jessberger to Approve the March 10th Special Meeting Minutes 2nd Trustee Grimm. Vote, Trustee Cera: Yes, Trustee Grimm: Yes, Trustee Jessberger: Yes

Res. No. 22-04-007 Motion by Trustee Jessberger to approve the March 17 Minutes with edits 2nd Trustee Grimm. Vote, Trustee Cera: Yes, Trustee Grimm: Yes, Trustee Jessberger: Yes.

Trustee Grimm encouraged folks to review the [March 17th meeting](#) to watch the presentation by Waypoint Safety Consulting.

Res. No. 22-04-008 Motion by Trustee Jessberger to approve the January 2022 Fiscal Report 2nd Trustee Grimm. Vote, Trustee Cera: Yes, Trustee Grimm: Yes, Trustee Jessberger: Yes.

Res. No. 22-04-009 Motion by Trustee Jessberger to approve the February 2022 Fiscal Report 2nd by Trustee Cera. Vote, Trustee Cera: Yes, Trustee Grimm: Yes, Trustee Jessberger: Yes.

Res. No. 22-04-010 Motion by Trustee Jessberger to approve the December 2021 Fiscal Report 2nd by Trustee Cera. Vote, Trustee Cera: Yes, Trustee Grimm: Abstain, Trustee Jessberger: Yes.

COMMITTEE/TEAM REPORTS

CHAT: Chief Fraley reported that at the March 24th Free Produce Market, 10,000lbs of produce was distributed to 120 families, representing 385 individuals. FCPH distributed 21 Naloxone kits and 29 Fentanyl test strip kits. Resources from FCPH will be at the second market each month.

Sustainability/Tree City USA: Trustee Cera reminded everyone about the [Arbor Day/Earth Day Celebration](#) on April 30, 2022 from 10 a.m.-2 p.m. at 3820 Cleveland Ave. There will be free trees to plant. Trustee Cera also wants to make residents aware they can apply to have a street tree planted in the right-of-way in front of their home. There is an application form on our website.

Also as part of the Arbor Day/Earth Day Celebration there will be a [litter sweep](#) and other activities.

Fiscal Officer Steele asked for a motion to hire a part-time assistance. The Trustees asked her to have a motion, salary range, and job description ready for the next meeting.

ADMINISTRATION

Administrator Huffman said an article would be included with the upcoming newsletter about a grant award the Township had received from the Ohio Department of Transportation. He said Clinton Township was one of eight townships to receive the maximum funding amount of \$250,000. The money is for sidewalk installation on Elmore Ave. The estimated cost is \$795K for sidewalks on both sides of the street and \$325K for sidewalks on one side.

Res. No. 22-04-011 Motion by Trustee Jessberger to adopt the Standard Allowance utilizing American Rescue Plan Act (ARPA) 2nd by Trustee Cera. Vote, Trustee Cera: Yes, Trustee Grimm: Yes, Trustee Jessberger: Yes.

A motion to adopt the Standard Allowance (individual expenditure) for a project utilizing American Rescue Plan Act (ARPA) will be discussed at the next meeting.

Res. No. 22-04-012 Motion by Trustee Jessberger to authorize the Township Administrator to enter into agreement with Stratus Building Solutions for cleaning services for Cleveland Ave. facilities. Contract amount is \$1,560.00/month 2nd Trustee Grimm. Vote, Trustee Cera: Yes, Trustee Grimm: Yes, Trustee Jessberger: Yes.

Res. No 22-04-013 Motion by Trustee Jessberger to accept the resignation of Community Affairs/Public Relations Specialist Glenda Mihaly, effective April 22, 2022. 2nd Trustee Cera. Vote, Trustee Cera: Yes, Trustee Grimm: Yes, Trustee Jessberger: Yes

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ADMINISTRATION CONTINUED

Res. No 22-04-014 Motion by Trustee Jessberger to post the position of Community Affairs/Public Relations Specialist as soon as possible utilizing the job description from last time with edits. \$22-\$24/hour/negotiable. 2nd Trustee Cera. Vote, Trustee Cera: Yes, Trustee Grimm: Yes, Trustee Jessberger: Yes.

Trustee Cera would like to see the Community Room at 3820 Cleveland used for workshops and other educational purposes and would like to add the organization/administration of scheduling those events to the job description.

Trustee Jessberger said she and Chief Fraley will be doing intern interviews with OSU social work students. She suggested those students would be able to help has part of their practicum hours.

Administrator Huffman summarized his monthly report.

FIRE

Chief Fraley read his monthly report and announced that the new engine was placed in service last month. The firefighters received a week of training on the new pump and the new no idle system is working well. He said once fuel receipts start coming in we should start to see a reduction.

POLICE

Chief Jones submitted his monthly report. He announced that the department is reviewing the agreement with Franklin County Emergency Management Agency and Homeland Security for the use of the state-wide radio system for law enforcement. It used to be operated by the County, but now most Townships in the county, including Clinton, are paying to use the State Marx System.

The Township's eight Motorola radios, purchased in 2013, will be obsolete in about two years. It will be cost about \$40,000-\$50,000 to upgrade them.

The Township's contract with the bodycam vendor expires in two years. Chief Jones says he is looking ahead to plan for the large expense to continue to be compliant with the law and provide the equipment the department needs.

PUBLIC WORKS

Superintendent Medley said, after a survey of the Township's solar lights, he said 10 of the lights have issues, which his crew will check out using a lift next week. He needs to order parts to have them on hand at the cost of \$3,087 to be paid upfront.

The Franklin Soil and Water Conservation District will have information available for residents at the Arbor Day/Earth Day Celebration on April 30th. Local Waste will also provide a large dumpster for residents to bring larger items to throw away.

Superintendent Medley said there is an annual stormwater conference in May at Kalahari Resort in Sandusky, Ohio. He asked if he and Foreman Guy Royise could attend. The cost would be \$500/person. Trustee Cera asked Super. Medley to refer to the training policy in the employee handbook. There will be a motion on the next agenda to approve the use of a Township vehicle.

Res. No 22-04-015 Requesting a purchase order in the amount not to exceed \$65,000 payable to General Concrete and Construction, LLC for the foundation and walls of the saft barn and to authorize the Public Works Superintendent to execute an agreement. Payable from line item #1000-760-720. Motion by: Trustee Jessberger, Seconded by Trustee Cera

Trustee Cera said the money for the salt barn should come from the Public Works budget instead of the General Fund. Fiscal Officer Steele will make the necessary changes for the Board to vote on amending 2022 Permanent Appropriations at the next meeting.

Res. No. 22-04-016 Motion by Trustee Cera to table the motion until next meeting. Seconded by Trustee Grimm

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PUBLIC WORKS CONTINUED

Trustee Cera says the “shark teeth” lines on the speedbumps on the west side need a new paint job. Super. Medley said he knows what kind of paint works best and will take care of it.

APPRECIATIONS

Resident Carol Stuart thanked Super. Medley for putting mulch in the Triangle. She said she will provide the flowers again this year for Triangle Park. She asked Super. Medley if he would prune the branches in the park when he gets the chance.

Trustee Grimm thanked Super. Medley and Foreman Guy Royise for driving her around the Township and showing her what they do.

Carol Stuart thanked the Public Works guys who picked up trash barrels on Rhoda Ave. after the barrels blew into the street.

Trustee Cera thanked Glenda Mihaly for her work at the Township. We will get to see her work and the face that she has put on the Township in the upcoming newsletter.

Fiscal Officer Steele thanked Jim Puthoff and Local Government Services for their assistance in double checking and correcting two years of monthly reconciliations.

Trustee Jessberger thanked Officer Reeves for picking up her recycle bin out of the street.

Trustee Grimm again encouraged residents to watch the [March 16th Trustees meeting on YouTube](#) to watch the presentation by Waypoint Safety Consulting regarding the needs of our Police Department.

Res. No. 22-04-017 Motion by Trustee Jessberger to move into executive session pursuant to ORC 121.22(G)(8) for the purpose considering confidential information related to the marketing plans, specific business strategy, trade secrets, and/or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance; that is to be provided or administered Chapter 715 of the Revised Code. By unanimous quorum, the Board hereby determines that the executive session is necessary to protect the possible investment or expenditure of public funds to be made in connection with the economic development project. And to enter an executive session per ORC 121.22(G)(1) To consider the compensation of public employees. 2nd by Trustee Cera. Trustee Cera: Yes, Trustee Grimm: Yes, Trustee Jessberger: Yes.

Start: 8:03p.m.

End: 8:55p.m.

Motion to adjourn: Trustee Jessberger, Seconded by: Trustee Cera. 8:55p.m.

ATTEST:

Jessica Jessberger, Chair

Deborah Steele, Fiscal Officer