

## **The Clinton Township Board of Trustees**

February 6<sup>th</sup>, 2019 page 1 of 3

The Meeting of the Clinton Township Board of Trustees was held on February 6<sup>th</sup> at 7pm at 999 Chambers Rd. Present were Trustees Jane Cera, Carl Reardon, and Aliena Sword, Fiscal Officer Deb Steele, Township Administrator Vaughn, Fire Chief Fraley, Police Chief Jones, Superintendent of Roads Villa, and several residents.

### **GENERAL**

Next meeting will be February 20<sup>th</sup> at 999 Chambers Rd at 7pm.

**Res. No. 19-02-001** Motion by Trustee Reardon to pass the agenda with flexibility. 2<sup>nd</sup> Trustee Sword, Vote: Trustee Cera – Yes, Trustee Sword – Yes, Trustee Reardon –Yes

**Res. No. 19-02-002** Motion by Trustee Reardon to approve the bills 2<sup>nd</sup> Trustee Cera, Vote: Trustee Cera – Yes, Trustee Sword – Yes, Trustee Reardon –Yes

**Res. No. 19-02-003** Motion by Trustee Reardon to approve payroll. 2<sup>nd</sup> Trustee Sword, Vote: Trustee Cera, – Yes, Trustee Sword – Yes, Trustee Reardon –Yes

**Res. No. 19-02-004** Motion by Trustee Reardon to approve minutes from the Jan 16<sup>th</sup>, 2019 meeting. 2<sup>nd</sup> Trustee Cera, Vote: Trustee Cera – No, Trustee Sword – No, Trustee Reardon – No

Resident Bobbie Olt inquired about the wording regarding two motions that accepted the resignation of two different previous employees, stating no dates were included. The Board disagreed. The draft of the minutes presented stated dates the previous staff submitted their letter of resignation. Fiscal Officer Steele offered that she would prefer the motions be written to reflect the previous employees last date of employment with the township instead of when they submitted their letter or resignation.

A nonresident of the Township named Tim Denney asked if this would be the appropriate time to ask why the previous Code Enforcement Officer is no longer working for the Township. Trustee Reardon responded that the Township has recently reorganized and that how the Township deals with Code issues or violations needed to go in another direction. Mr. Denney asked a follow up question when the Fiscal Officer interjected that there are many items on the agenda and this is not the proper venue, rather anyone can contact the Trustees directly instead of using the Trustee meetings as a general discussion. Trustee Reardon redirected attention to approval of the minutes.

**Res. No. 19-02-005** Motion by Trustee Reardon to approve the Jan 16<sup>th</sup>, 2019 minutes while correcting Resolution Number 19-01-022 and 19-01-023 to list the last date of employment for Mr. Margiotta as 1/3/19 and for Ms. Whelan as 1/31/19. 2<sup>nd</sup> Trustee Cera, Vote: Trustee Cera – Yes, Trustee Sword – Yes, Trustee Reardon –Yes

Fiscal Officer Steele read the December 2018 Fiscal Report. On Dec 1<sup>st</sup> there was an overall Fund Balance of \$5,789,477.32 there was \$233,563.50 in Revenue and \$1,119,255.23 in Expenditures leaving an overall Fund Balance of \$4,903,785.59 on Dec 31<sup>st</sup>, 2018.

**Res. No. 19-02-006** Motion by Trustee Reardon to accept the December 2018 Fiscal Report. 2<sup>nd</sup> Trustee Cera. Vote: Trustee Cera – Yes, Trustee Sword – Yes, Trustee Reardon –Yes

Jeff Brown J.D. from Smith & Hale LLC came to discuss 1480 Chesapeake Ave and a potential Type 1 Annexation into City of Columbus. Currently there is one residential home on this parcel and his client would like to build four apartments. Recently Mr. Brown learned that because of a Bond capacity issue, the City of Columbus is not accepting any new annexations of parcels from Clinton Township into their borders. His client has been in discussion with the Township Administrator of a onetime upfront payment to the Township of about \$38K, if this would allow his client to annex into the City of Columbus. This amount is calculated on estimating 12 years' worth of property taxes at an estimated value of \$700K for the parcel. The Trustees responded that this is a unique situation and they are willing to learn more.

## **The Clinton Township Board of Trustees**

February 6<sup>th</sup>, 2019 page 2 of 3

### **GENERAL CONTINUED:**

The Trustees, Fiscal Officer, and some staff recently attended the Ohio Township Association Conference. Trustee Reardon attended a presentation about Economic Development. Trustee Sword attended a presentation about Home Rule and is following up with TWP Administrator Vaughn about storm drains. Trustee Cera attended a presentation about various grants the TWP can apply for and requested Department Heads look into some of the possible grants to apply for.

**Res. No. 19-02-007** Motion by Trustee Reardon to approve the Fiscal Officer to contract with Charles E. Harris & Associates Inc. in the amount of \$525.00 using line item 1000-110-310 for the purpose of helping prepare notes to the financial statements for the year 2018. 2<sup>nd</sup> Trustee Sword, Vote: Trustee Cera, – Yes, Trustee Sword – Yes, Trustee Reardon – Yes

### **COMMITTEE REPORTS**

Trustee Cera from the Technology working group will be revisiting a tech security proposal. On another note Trustee Cera asked about getting some State of Ohio flags for the East and West side locations.

Trustee Reardon just hosted a Budget Committee meeting that was held before the Trustee meeting. Departments reviewed their 2018 carryover amounts, and there are no major new equipment purchases planned on for the year 2019.

Trustee Sword encouraged employees to utilize a service with the health insurance provider to the Township called [My Health](#), she has found it to be efficient and there is hope this tool can also help reduce overall costs.

### **TOWNSHIP ADMINISTRATOR**

**Res. No. 19-02-008** Motion to authorize the Township Administrator to execute an agreement with CivicPlus for website hosting and website redesign in the amount of \$4,333 per year for 3 years, to be paid for from fund 1000-110-319. 2<sup>nd</sup> Trustee Sword, Vote: Trustee Cera – Abstained, Trustee Sword – Abstained, Trustee Reardon – Yes

Admin Vaughn discussed the benefits of CivicPlus, such as being able to automatically translate content into another language. This company was also chosen because a major goal of a better website is to have more pages about the Joint Econ Dev Zone that the Township is in, in partnership with City of Grandview and their city uses CivicPlus as well. This was discussion about requesting the JEDZ Board to help cover some of the cost of the new website.

Resident Jane Margiotta asked about how much of this cost is for the redesign and how much is for hosting. Admin Vaughn responded that much of cost goes towards hosting expenses; the Township Information Specialist would be responsible for content management after the site is launched. Trustee Cera began with stating she strongly agrees the Township needs a better website, and has been asking for one since she started on the Board. She then reviewed the three company proposals. She was bothered that the financial information for each company was not presented in an apples-to apples comparison, and upon doing the math, she saw 2 companies were very close and it was impossible to tell with the 3<sup>rd</sup>. She stated that CivicPlus is not the cheapest, but it does seem the most robust, however she needed more communication how these decisions are made.

### **FIRE**

Chief Fraley provided a January 2019 monthly report.

### **POLICE**

Chief Jones announced the Police Department expects by May to start a Bicycle Patrol. He also announced that the Department will be hosting a [Rape Aggression Defense System Training](#) in March on Thursday's at 3820 Cleveland Ave at 6pm till 9pm. Any female resident of the Township can attend the 4 consecutive trainings by calling 614-471-1479 or filling out [this form](#).

### **ROAD**

Superintendent Villa provided the January 2019 Monthly Report and Inspections.

## The Clinton Township Board of Trustees

February 6<sup>th</sup>, 2019 page 3 of 3

### NEW BUSINESS

Resident Carol Stuart said she was glad to see the trees trimmed recently, she asked for an update about the BrightCovers addition to the shelter house. TWP Admin Vaughn responded that it should be soon, he is waiting to hear from them.

Resident Nick Gani wanted to thank a staff person named Brian from [Cox Tree Service](#) for doing a good job trimming trees recently.

Resident Bobbie Olt noticed that the [Franklin Co. Soil and Water Conservation District](#) is selling starter trees.

Resident Jane Marigotta announced that the University View Civic Assn. will host their annual Spaghetti Dinner [Fri. Feb 22<sup>nd</sup> at 5:30pm](#) at 999 Chambers Rd. She needed some more information about tables for the event.

Everyone shared that the Road Department did well keeping up with the weather over the previous weekend.

**Res. No. 19-02-009** Motion by Trustee Reardon to go into Executive Session under Ohio Revised Code [121.22](#) to discuss the employment of public employees. 2<sup>nd</sup> Trustee Cera, Vote Trustee Cera – Yes, Trustee Sword – Yes, Trustee Reardon –Yes

Start at 8:24pm

End at 9:43pm

Chair Reardon moved to adjourn and Trustee Sword 2<sup>nd</sup>

Meeting ended at 9:43pm

### **ATTEST:**

---

Carl Reardon, Chair

---

Deborah Steele, Fiscal Officer