

## The Clinton Township Board of Trustees

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The Meeting of the Clinton Township Board of Trustees was held on July 15<sup>th</sup> at Noon via an online [videoconference](#). Present were Trustees Jane Cera, Trustee Jessica Jessberger, and Aliena Sword, Fiscal Officer Deb Steele, Township Administrator Matt Huffman, Fire Chief Fraley, and Superintendent Fleig.

### GENERAL

Next meeting will be August 5<sup>th</sup> at Noon, online.

**Res. No. 20-07-016** Motion by Trustee Sword to accept the agenda with flexibility. 2<sup>nd</sup> by Trustee Cera. Vote: Trustee Jessberger – Yes, Trustee Cera – Yes, Trustee Sword – Yes

**Res. No. 20-07-017** Motion by Trustee Sword to approve the July 1<sup>st</sup> 2020 meeting minutes. 2<sup>nd</sup> by Trustee Jessberger. Vote: Trustee Jessberger – Yes, Trustee Cera – Yes, Trustee Sword – Yes

**Res. No. 20-07-018** Motion by Trustee Sword to approve the July 9<sup>th</sup> 2020 meeting minutes. 2<sup>nd</sup> by Trustee Cera. Vote: Trustee Jessberger – Yes, Trustee Cera – Yes, Trustee Sword – Yes

There was discussion of the 2021 Budget and when it needed to be submitted to the County. Trustee Sword was concerned the Chief of Police was not able to be at this meeting. FO Steele and Trustee Cera added that he has been helping contribute to budget projections, and nothing in this should be unexpected for his Department.

**Res. No. 20-07-019** Motion by Trustee Sword to approve the 2021 Budget. 2<sup>nd</sup> by Trustee Cera. Vote: Trustee Jessberger – Yes, Trustee Cera – Yes, Trustee Sword – Yes

**Res. No. 20-07-020** Motion by Trustee Sword made a motion to amend the Township Personnel Policy Manual to eliminate the Columbus Day holiday and add General Election as a holiday. 2<sup>nd</sup> by Trustee Jessberger. Vote: Trustee Jessberger – Yes, Trustee Cera – Yes, Trustee Sword – Abstained

Trustee Sword asked how this change would effect payroll and Union contracts. FO Steele replied that switching one paid day off for another is an even change, so it should not be an issue. Trustee Cera clarified this is a change to the Personnel Manual, so it does not effect bargaining unit employees. Trustee Sword provided an example of when some employers switch Columbus Day with the day after Thanksgiving as a Paid Day off, and she was wondering if this change could effect that. TWP Admin Mr. Huffman read a section of the Manual that stated if an employee works on an observed holiday the employee will be permitted to hold the holiday for use on another day as long as it happens during the same calendar year.

**Res. No. 20-07-021** Motion by Trustee Sword to approve a \$75 monthly increase to our ITMadeReal monthly service agreement to cover third-party backups of the Office 365 environment. 2<sup>nd</sup> by Trustee Jessberger. Vote: Trustee Jessberger – Yes, Trustee Cera – Yes, Trustee Sword – Yes

Trustee Cera has been working with ITMadeReal who backs up data and equipment for the Township and this will cover data that Microsoft has on the 365 services cloud.

### COMMITTEE/TEAM REPORTS

Trustee Sword and Fire Chief Fraley updated everyone that 130 families, or just under 10,000 lbs of produce was given away, it was well attended with no leftovers. Trustee Sword thanked everyone for volunteering and asked for continued help, folks sign in with a temperature check and are given gloves when they arrive, and do not forget a mask.

Trustee Cera provided updates from the Building Committee that the contractors have removed the non-carpeted flooring allowing moisture to escape from the concrete slab.

Superintendent of Public Works said that Monday of that week his department was working on installing solar lights in the Triangle Park area when they unexpectedly hit an unmarked gas line. He wanted everyone to know this was not the Township's fault. He reviewed emails and found that the utility locating company reported that Columbia Gas was not in conflict, so it was their mistake. It was repaired quickly and no one was hurt.

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### TOWNSHIP ADMINISTRATOR

Administrator Huffman said that spraying for mosquitoes recently happened on the Eastside of the Township and testing traps for West Nile virus. County Public Health reported no positive cases in Franklin Co at this time, but there were two positive mosquitoes in Delaware Co.

### FIRE

No new business

### POLICE

No new business

### PUBLIC WORKS DEPARTMENT

**Res. No. 20-07-022** Motion by Trustee Sword to approve a Purchase Order to Parr Public Safety Equipment to upfit the new public works truck with light bar and LED lights in the amount of \$2,366.10 to be paid from #2031-760-750. 2<sup>nd</sup> by Trustee Cera. Vote: Trustee Jessberger – Yes, Trustee Cera – Yes, Trustee Sword – Yes

### OTHER ITEMS

Trustee Jessberger brought to attention [an article](#) titled “Stopping teen gun violence in Columbus is tough when teens involved don’t care, officer and others say.” She said this is an issue that is near and dear to her and that she encouraged everyone to have discussions and see if we can help with this issue, there have been something like 5 teen murders this summer. Trustee Cera encouraged her to connect with the TWP Police Department to see if they could or should help the City. Fiscal Officer Steele added that she has seen the Chief of Police for the Township be very open to community collaboration and has done involvement things such as giving away Pumpkins with Police in October, and doing anything his Department can do to try to avoid violence where they can. Trustee Sword agreed that the Township Police Department has a supportive and open to new ideas.

**Res. No. 20-07-023** Motion by Trustee Sword to enter an executive session under ORC 121.22(G)(2); To consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property. 2<sup>nd</sup> by Trustee Jessberger Vote: Trustee Jessberger – Yes, Trustee Cera – Yes, Trustee Sword – Yes

Start: 12:28

End: 12:40

**Res. No. 20-07-024** Motion by Trustee Sword to accept the resolution to authorize the sale of the Township’s interest in 2107 Lamont (Parcel No. 130-006685-00) as outlined in the document Resolution 20-07-024 and authorizing Matt Huffman to execute the contract and all documents necessary to close and convey the property. 2<sup>nd</sup> by Trustee Jessberger Vote: Trustee Jessberger – Yes, Trustee Cera – Yes, Trustee Sword – Yes

**Res. No. 20-07-025** Motion by Trustee Sword to enter an executive session under ORC 121.22(G)(1); To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. 2<sup>nd</sup> by Trustee Cera. Vote: Trustee Jessberger – Yes, Trustee Cera – Yes, Trustee Sword – Yes

Start: 12:41

End: 12:53

**Res. No. 20-07-026** Motion to enter an executive session under ORC 121.22(G)(1); To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. 2<sup>nd</sup> by Trustee Jessberger Vote: Trustee Jessberger – Yes, Trustee Cera – Yes, Trustee Sword – Yes

Start: 12:54

End: 1:06

Motion at 1:07pm to adjourn by Trustee Sword 2<sup>nd</sup> by Trustee Cera

**ATTEST:**

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Aliena Sword, Chair

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Deborah Steele, Fiscal Officer