

## The Clinton Township Board of Trustees

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The Meeting of the Clinton Township Board of Trustees was held on November 4<sup>th</sup> at Noon via an online [videoconference](#). Present were Trustees Jane Cera, Jessica Jessberger, and Aliena Sword, Fiscal Officer Deb Steele, Township Administrator Matt Huffman, Fire Chief Fraley, Police Chief Jones, and Superintendent Fleig. A technical issue prohibited Trustee Jessberger from joining during the General items on the agenda.

### GENERAL

Next meeting will be Nov 18<sup>th</sup> at Noon, online.

**Res. No. 20-11-001** Motion by Trustee Sword to accept the agenda with flexibility 2<sup>nd</sup> by Trustee Cera. Vote: Trustee Cera – Yes, Trustee Sword –Yes

**Res. No. 20-11-002** Motion by Trustee Sword to approve bills 2<sup>nd</sup> by Trustee Cera. Vote: Trustee Cera – Yes, Trustee Sword –Yes

**Res. No. 20-11-003** Motion by Trustee Sword to approve payroll 2<sup>nd</sup> by Trustee Cera. Vote: Trustee Cera – Yes, Trustee Sword –Yes

**Res. No. 20-11-004** Motion by Trustee Sword to approve the October 7<sup>th</sup> meeting minutes 2<sup>nd</sup> by Trustee Cera. Vote: Trustee Cera – Yes, Trustee Sword –Yes

**Res. No. 20-11-005** Motion by Trustee Sword to approve the October 21<sup>st</sup> meeting minutes 2<sup>nd</sup> by Trustee Cera. Vote: Trustee Cera – Yes, Trustee Sword –Yes

Fiscal Officer Steele read the September 2020 Fiscal Report. Sept 1<sup>st</sup> the Township had an overall fund balance of \$6,051,607.82 there was \$1,494,328.85 in Revenue and \$339,769.32 in Expenditures leaving a fund balance of \$7,206,167.35 on Sept 30<sup>th</sup>.

**Res. No. 20-11-006** Motion by Trustee Sword to approve the September Fiscal Report 2<sup>nd</sup> by Trustee Cera. Vote: Trustee Cera – Yes, Trustee Sword –Yes

### PRESENTATION

Township Branding proposal presented by Marie Keister and Stephanie Tresso of MURPHYepson. A 20-slide presentation was shown about how a rebranding effort could happen with community collaboration among businesses and residents. Trustee Cera thanked them for their attention to method and needed outreach and noted that the Township does not have an email list for residents. Trustee Cera is interested in updating the team regarding website, branding, and the building and newsletter design elements. Trustee Sword added that flyers could be passed out about the effort at the Produce Market and Business could help get the word out. Fiscal Officer Steele suggested using “snail mail” as well for a survey.

### GENERAL CONTINUED

Trustee Cera shared highlights from a conversation with Jim Schimmer for better collaboration with Franklin Co Dept of Econ Development and Planning. A question arose around how much leadership the Board is comfortable with coming from the County and or the Township around economic issues. Trustee Sword is supportive of better communication from both sides to try and avoid surprising the other around big announcements. Trustee Cera reviewed that a partnership with the County is beneficial for the Township in terms capacity and content knowledge, and the decision point is most important in the process. Township Administrator Huffman said it would be helpful to have the support of more individuals while keeping control more local.

### COMMITTEE/TEAM REPORTS

Trustee Jessberger recently had a meeting with the Police & Fire Chiefs as well as Admin Huffman about a Community Support effort. Franklin Co has Community Health Workers who can take referrals, who can assign them to a case manager and one such referral has happened from Fire. She can see the need to hire someone if there is not the ability to provide one on one services to better address needs in the community. Police Chief Jones added from his contact with the Franklin Co Sheriff's Office who connects people with ADAMH and NetCare that from May 1<sup>st</sup> till the end of September his Dept has used this resource 61 times. They are looking into a collaboration with outreach for mental health and overdose issues, this also allows for collaboration with EMS. Fire Chief Fraley added that the [CARE](#) Coordination Program with the County is very helpful and they can continue to deepen that effort meeting about once a month.

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### COMMITTEE/TEAM REPORTS

Trustee Jessberger reviewed some of her notes that the Community Health Workers can work in many service areas. Chief Fraley recalled the connection with the resident in need can be as little as two weeks or two years to meet a goal. Trustee Cera asked for clarification if they found the County is already providing these services. Trustee Jessberger responded that needs are unique and for now they can see how the referrals work with the existing resources however the needs are plenty from elderly to juvenile issues in the Township.

Trustee Cera brought forward the need for two factor sign-in needs for technology security. Also some equipment is needed for the wifi points, and a switch for the server room. There was many purchases when moving into the new building 2 years ago and the need now is more for maintenance of technology equipment and the committee needed to made decisions about smaller occasional expenses if the Board was all right with that. Trustee Sword said this made sense and she asked for notice if or when there is a security update.

### TOWNSHIP ADMINISTRATOR

**Res. No. 20-11-007** Motion by Trustee Sword to authorize the Township Administrator to execute an agreement with MURPHYepson for Township Branding in the amount of \$25,645 using monies from the JEDZ Board. To be paid for out of fund #2901-190-317. 2<sup>nd</sup> by Trustee Jessberger. Vote: Trustee Jessberger – Yes, Trustee Cera – Yes, Trustee Sword –Yes

**Res. No. 20-11-008** Motion by Trustee Sword to authorize the Township Administrator to execute an agreement with SafeBuilt for Township Building services. To be paid for out of fund #1000-110-310. 2<sup>nd</sup> by Trustee Cera. Vote: Trustee Jessberger – Yes, Trustee Cera – Yes, Trustee Sword –Yes

**Res. No. 20-11-009** Motion by Trustee Sword to approve the updated Job description for the Community Affairs/Public Relations Specialist & Administrative Assistant to the Board. 2<sup>nd</sup> by Trustee Jessberger. Vote: Trustee Jessberger – Yes, Trustee Cera – Yes, Trustee Sword –Yes

**Res. No. 20-11-010** Motion by Trustee Sword to authorize the Township Administrator to advertise the Community Affairs/Public Relations Specialist & Administrative Assistant to the Board position vacancy. 2<sup>nd</sup> by Trustee Cera. Vote: Trustee Jessberger – Yes, Trustee Cera – Yes, Trustee Sword –Yes

Monthly report submitted

### FIRE

Monthly report

### POLICE

**Res. No. 20-11-011** Motion by Trustee Sword Request resolution to surplus a 2015 Ford Explorer VIN 1FM5K8AR8FGB62112 to be sold. Will be offered to outside police agency for sale as is. 2<sup>nd</sup> by Trustee Cera. Vote: Trustee Jessberger – Yes, Trustee Cera – Yes, Trustee Sword –Yes

Chief Jones has been researching electric vehicles (EV) for Police Cruisers. He has been in contact with the Chief at [Bargersville](#) Indiana about their Tesla Model 3 fleet. Chief Jones summarized a presentation he sent the Board. Cruisers are the most expensive equipment in his Department. An EV cruiser has a higher cost year one but with greatly reduced maintenance and fuel costs they tend to recoup that additional expense in short time. Trustee Jessberger asked for clarification that the warranty for a Tesla is 8 year or 120K miles, and Chief Jones confirmed that and added the current Ford Explorer's are 3 years or 36K miles. Trustee Sword asked how they handle on snow and Chief Jones responded these are All Wheel Drive vehicles. Trustee Cera requested numbers that would be easier to compare, but from what she is hearing this sounds like it can save money and she would be glad to support this from the environmental front as well.

Monthly report

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**PUBLIC WORKS DEPARTMENT**

Superintendent Fleig said leaf collection will continue till mid-December. The Department needs folks not to park their vehicles on the curb where leaf piles are, their equipment can't fit around cars.

Monthly Report

**APPRECIATIONS**

Chief Jones thanked Police Records Technician Cassidy Cordeiro and Fiscal Officer Steele for assisting with a large records request that will be sent out shortly.

Fiscal Officer Steele thanked everyone that voted recently.

**OTHER ITEMS**

**Res. No. 20-11-012** Motion to enter an executive session per ORC 121.22(G)(4) for the purpose of preparing for or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment, and to enter an executive session under ORC 121.22(G)(1); To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. 2<sup>nd</sup> by Trustee Jessberger. Vote: Trustee Jessberger – Yes, Trustee Cera – Yes, Trustee Sword –Yes  
Start: 1:26pm  
End: 1:55pm

Motion at 1:55pm to adjourn by Trustee Sword 2<sup>nd</sup> by Trustee Cera

**ATTEST:**

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**Aliena Sword, Chair**

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**Deborah Steele, Fiscal Officer**