

The Clinton Township Board of Trustees

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The Meeting of the Clinton Township Board of Trustees was held on Nov 3rd at 6:30pm at 3820 Cleveland Ave and broadcasted [online](#). Present were Trustees Jane Cera, Jessica Jessberger, and Rebecca Grimm, Fiscal Officer Deb Steele, Township Administrator Matt Huffman, Fire Chief Brian Fraley, Police Chief Jones, Superintendent Medley of Public Works, Deborah Smothers Community Affairs/Public Relations Specialist, and a resident.

GENERAL

Next meeting will be Nov 17th 2022 at 6:30pm, at 3820 Cleveland Ave.

Res. No. 22-011-001 Motion by Trustee Jessberger to approve the agenda with flexibility. 2nd by Trustee Cera. Vote: Trustee Cera Yes, Trustee Grimm – Yes, Trustee Jessberger –Yes

Res. No. 22-11-002 Motion by Trustee Jessberger to approve the Collective Bargaining Agreement between the Board of Trustees and the Fraternal Order of Police, Capital City Lodge No.9 for January 1, 2023, through December 31, 2025, and authorize the execution of the same. 2nd by Trustee Grimm. Vote: Trustee Cera Yes, Trustee Grimm – Yes, Trustee Jessberger – Yes

FISCAL

Res. No. 22-11-003 Motion by Trustee Jessberger to approve the Bills. 2nd by Trustee Cera. Vote: Trustee Cera – Yes, Trustee Grimm – Yes, Trustee Jessberger –Yes

Res. No. 22-11-004 Motion by Trustee Jessberger to approve payroll. 2nd by Trustee Grimm. Vote: Trustee Cera – Yes, Trustee Grimm – Yes, Trustee Jessberger –Yes

Res. No. 22-11-005 Motion by Trustee Jessberger to approve the October 7th Emergency meeting minutes. 2nd by Trustee Grimm. Vote: Trustee Cera – Abstained, Trustee Grimm – Yes, Trustee Jessberger –Yes

Res. No. 22-11-006 Motion by Trustee Jessberger to approve the Oct 20th meeting minutes. 2nd by Trustee Cera. Vote: Trustee Cera – Yes, Trustee Grimm – Yes, Trustee Jessberger –Yes

Fiscal Officer Steele read the September Fiscal Report. On Sept 1st the Township had an overall fund balance of \$10,027,521.88 there was \$395,893.31 in Revenue and \$574,847.28 in Expenditures leaving a fund balance of \$9,848,567.91 on Sept 30th.

Res. No. 22-11-007 Motion by Trustee Jessberger to the September Fiscal Report 2nd by Trustee Grimm. Vote: Trustee Cera – Yes, Trustee Grimm – Yes, Trustee Jessberger –Yes

Res. No. 22-11-008 Motion by Trustee Jessberger a approve a 3-year contract with Charles E. Harris & Associates to prepare yearend footnotes for a total amount not to exceed \$1,950.00. 2nd by Trustee Cera. Vote: Trustee Cera – Yes, Trustee Grimm – Yes, Trustee Jessberger –Yes

COMMITTEE/TEAM REPORTS

Clinton Township CHAT update: Free Produce Markets were held on Oct14th and 28th. 16,700 pounds of food was distributed to 654 individuals. On Monday Oct 24th the CHAT partnered with We Are Linden to conduct an anti-gun violence walk on Cleveland Avenue.

ADMINISTRATION

A Monthly Report was provided.

Res. No. 22-11-009 Motion by Trustee Jessberger to participate in Franklin County General Health District (DBA Franklin County Public Health) contract extension with Clarke Mosquito for mosquito spraying with a 2023 cost of \$6,250.02 and to authorize the Township Administrator to execute agreement. 2nd by Trustee Cera. Vote: Trustee Cera – Yes, Trustee Grimm – Yes, Trustee Jessberger –Yes

Trustee Cera asked about the contract process, and if more environmentally friendly methods were ever under consideration. She also noted the spray does not reach the back of many properties. This will be the last year with the current vendor and the Superintendent of Public Works attends meetings related to this work. The company does not go down alley ways.

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ADMINISTRATION CONTINUED

999 Chambers Rd will be a voting location on Nov 8th.

There will be a Veterans Day Ceremony Nov 11th at 3856 Walford St at 10:45am.

Administrator Huffman brought forward discussion about rental of Township spaces. An outdated rental agreement has been reviewed and some comparisons to other Township rental agreements have been made. Trustee Cera recalled concerns that if the Twp rents to one group that any group could request to rent Township spaces. How late a space would be available is a concern. Trustee Cera said Police and Fire personnel should not be in evening custodial roles and was concerned about staffing evening events. Fiscal Officer Steele added that other governments use the Community Room, and she was looking for a Building Use Policy before exploring rental agreements. Trustee Cera reminded that one of the original purposes of the room was to have a Clinton Township list of recreational offerings scheduled by the Twp for residents. Trustee Grimm likes the idea of using the space for Educational and Training opportunities. Admin Huffman will put something together to review.

There was a review of possible employee handbook revisions. The current handbook was written by a different legal team. Trustee Cera asked how many revisions are needed. The Fiscal Office offered to assist until a revision would be ready for an attorney review. Trustee Cera said that recent updates should surely be included, and necessary clarifications made, but that this should not be a re-invention of the entire manual so recently paid for by the Board. She applauded Mr. Huffman for wanting to put in place a process for when revisions are made.

Administrator Huffman has not been hearing back from contractors as to adding a Carport for the Police Cruisers.

FIRE

A Monthly Report was provided. The training containers just started being used and the Chief is thankful to have the facility to host such events.

Res. No. 22-11-010 Motion by Trustee Jessberger to surplus the 2009 Dodge 4500 medic vehicle VIN 3D6WC66L39G555100 on Gov Deals 2nd by Trustee Grimm. Vote: Trustee Cera – Yes, Trustee Grimm – Yes, Trustee Jessberger –Yes

Res. No. 22-11-011 Motion by Trustee Jessberger to surplus the 2003 Pierce Contender fire engine VIN 4P1CT02M94A003717 on Gov Deals. 2nd by Trustee Cera. Vote: Trustee Cera – Yes, Trustee Grimm – Yes, Trustee Jessberger –Yes

POLICE

A Monthly Report was provided.

The Chief recently attended the funeral for a former employee [Judy Taylor](#). Officer Jamie Burr recently obtained certification from the FBI for Command and Leadership skills.

The Chief and others will be meeting with two companies soon. New ID cards might be needed with a new locking system.

Trustee Grimm asked when the [FLOCK](#) cameras will be up, the Chief responded within a few weeks.

PUBLIC WORKS

A Monthly Report was provided.

Res. No. 22-11-012 Motion by Trustee Jessberger to approve a purchase order in the amount of \$7,500 to American Rock salt Co for road salt to be paid from line item 2031-330-400 2nd by Trustee Grimm Vote: Trustee Cera – Yes, Trustee Grimm – Yes, Trustee Jessberger –Yes

Res. No. 22-11-013 Motion by Trustee Jessberger to approve a purchase order in the amount of \$7,200 to Bobcat Enterprises for repair to the flail mower to be paid from line item 2031-330-323 2nd by Trustee Cera. Motion eventually withdrawn.

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PUBLIC WORKS CONTINUED

Trustee Cera asked about the overall value of the mower, and Trustee Grimm asked regarding its lifetime of use. After discussion with the Superintendent it was decided if he thought replacement would be better than a repair he should bring that forward at a future meeting.

Res. No. 22-11-014 Motion by Trustee Jessberger to approve 4 days off due to Covid for an employee. 2nd by Trustee Cera. Motion by Trustee Cera Amended that these be paid days off. 2nd by Jessberger. Vote: Trustee Cera – Yes, Trustee Grimm – Yes, Trustee Jessberger – Yes

Superintendent Medley provided reports from the recent pavement study. He is researching different resurfacing applications for the 2023 road resurfacing program and will present options in the first quarter of 2023.

CODE COMPLIANCE

Res. No. 22-11-015 Motion by Trustee Jessberger to approve a 505.87 property clean-up, on 2017 Ormond Ave. 2nd by Trustee Cera Vote: Trustee Cera – Yes, Trustee Grimm – Yes, Trustee Jessberger – Yes

Trustee Cera said this property is a long-time recurring nightmare for the neighbors who live around it, and encouraged the motion.

Trustee Grimm requested photos of the property.

OTHER ITEMS

Trustee Jessberger reviewed doing more than one executive session at a time. Trustee Cera reminded everyone the township attorney was in attendance the first time the Board did this. FO Steele added there is less transparency doing it this way because the public does not know how much time was spent on one subject or the other.

Resident Ms. Farmer who lives near Walford and Elmore is outraged about all the Semi traffic who often drive in her front and side lawns. There is now a private company doing security at Northern Lights Shopping Center so the TWP Police Department are limited on what they can do. Trustee Cera suggested Public Works look into adding a bolder or large bell shape object to deter semi drives swerving off the pavement.

APPRECIATIONS

Trustee Grimm thanked all the Departments for their help with the Halloween events at University View Park on Oct 31st. Trustee Jessberger thanked Police and Fire for helping and joining on the Anti-Gun Violence walk on Oct 24th.

Res. No. 22-011-016 Motion by Trustee Jessberger to executive session per ORC 121.22(G)(1) To consider the compensation of a public employee or official, or the investigation of complaints against a public employee, or official. 2nd by Trustee Grimm. Vote: Trustee Cera – Yes, Trustee Grimm – Yes, Trustee Jessberger – Yes

Start 8:01pm

End 8:30pm

Res. No. 22-11-017 Motion by Trustee Jessberger to adopt the Public Works pay policy. The Board grants the Superintendent of Public Works the discretion to set any annual, anniversary raise for individual crew members within the percentage range to be set annually by the Board. The Superintendent may do this without an executive session with the Board, and place the individual's raise recommendation on the agenda as a request for a motion. The Superintendent is always welcomed and encouraged to request an executive session if there is anything he/she would like to discuss that is normally covered by ORC 121.22. The Board will continue to review any request to change the pay associated with the Crew Levels structure as a whole, although the Superintendent also determines independently when an individual has qualified for a particular level. 2nd by Trustee Grimm. Vote: Trustee Cera – Yes, Trustee Grimm – Yes, Trustee Jessberger – Yes

Motion by Trustee Jessberger at 8:34pm to adjourn 2nd by Trustee Grimm

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ATTEST:

Jessica Jessberger, Chair

Deborah Steele, Fiscal Officer