

The Clinton Township Board of Trustees

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The Meeting of the Clinton Township Board of Trustees was held on February 2nd at 6:30pm at 999 Chambers Rd. and was streamed [online](#). Present were Trustees Jane Cera, Jessica Jessberger, and Rebecca Grimm, Fiscal Officer Deb Steele, Township Administrator Matt Huffman, Fire Chief Brian Fraley, Police Chief Jones, Superintendent of Public Works Dave Medley, Community Affairs and Public Relations Specialist Deborah Smothers and a resident.

GENERAL

Next meeting will be February 16th at 999 Chambers Rd. at 6:30 p.m.

Res. No. 23-02-001 Motion by Trustee Jessberger to accept the agenda with flexibility 2nd by Trustee Cera. Vote, Trustee Cera Yes, Trustee Grimm Yes, Trustee Jessberger Yes

A discussion about Board priorities should happen at the next meeting.

Trustee Jessberger announced it is [Human Relations](#) Month.

FISCAL OFFICE

Res. No. 23-02-002 Motion by Trustee Jessberger to approve Bills. 2nd Trustee Grimm. Vote, Trustee Cera Yes, Trustee Grimm Yes, Trustee Jessberger Yes.

Res. No. 23-02-003 Motion by Trustee Jessberger to approve Payroll 2nd Trustee Cera. Vote, Trustee Cera Yes, Trustee Grimm Yes, Trustee Jessberger Yes

Res. No. 23-02-004 Motion by Trustee Jessberger to approve the January 19th Meeting Minutes 2nd Trustee Grimm. Vote, Trustee Cera Yes, Trustee Grimm Yes, Trustee Jessberger Yes

Fiscal Officer Steele said in the past she has had the Board approve transferring monies from the checking account to an investment account. The monthly interest rates are very good in Star Ohio currently.

Res. No. 23-02-005 Motion by Trustee Jessberger to approve the Fiscal Officer moving up to \$3M from checking to the Star Ohio account in the month of February. 2nd Trustee Cera. Vote, Trustee Cera Yes, Trustee Grimm Abstained, Trustee Jessberger Yes

COMMITTEE/TEAM REPORTS

A Free Produce Market update was provided by Chief Fraley of the Community Health Action Team. On Jan 27th 10,500lbs of food was given to 315 individuals. The next market will be Feb 10th from 4 to 6pm at 3820 Cleveland Ave.

ADMINISTRATION

Administrator Huffman provided a month report. He recently had a brief conversation with Fiscal Officer Steele about the length a Code Compliance record needs to be kept. He was looking at having to check ownership of individual properties, Trustee Cera suggested changing the retention schedule to something more manageable like a given period of time. FO Steele will review recommendations to see if that can be changed. The current retention policy says until a change in ownership. Administrator Huffman provided the Board with drafted language around the definition of “Immediate Family” as it relates to bereavement leave in the employee handbook. He also followed up with Berkshire Township about their microphones, they use the same IT company as Clinton. There was a suggestion that new equipment be given a test run before buying.

FIRE

Res. No. 23-02-006 Motion by Trustee Jessberger to hire Joseph Hilliard as a probationary full-time firefighter at Step 1 of the collective bargaining agreement pending physical exam, drug screen and psych assessment. Effective February 20th 2023, to be paid from 2111-220-100 & 2281-230-100. 2nd by Trustee Cera. Vote, Trustee Cera Yes, Trustee Grimm Yes, Trustee Jessberger Yes.

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FIRE CONTINUED

Res. No. 23-02-007 Motion by Trustee Jessberger to hire Alissa Williams as a probationary part-time firefighter/paramedic at \$20/hour effective February 3, 2023. To be paid from 2111-220-100 & 2281-230-100. 2nd Trustee Grimm. Vote, Trustee Cera Yes, Trustee Grimm Yes, Trustee Jessberger Yes.

POLICE

Chief Jones submitted his monthly report. The mutual aid agreement with Ohio State University is getting updated so the Township's Officers will be able to work Special Duty there again as they did many years ago.

Res. No 23-02-008 Motion by Trustee Jessberger to hire Dylan Struble and Taylor Foster as part time officers effective February 3, 2023, at the current part time rate to be paid from fund 2081-210-100. 2nd Trustee Cera. Vote, Trustee Cera Yes, Trustee Grimm Yes, Trustee Jessberger Yes

PUBLIC WORKS

Superintendent Medley provided a monthly report. Trustee Cera asked about placements of Township vinyl banners along Kinnear Rd, she did not think she saw any and was wondering if a few could be hung.

Superintendent Medley discussed the existing two leaf collector. The newer of the two is not working currently and he is not sure how damaged it is. The machines are greatly damaged when metal is sucked up along with leaves. A new leaf collector is estimated to cost about \$90K. A newer leaf blower might be able to eliminate one staffing person needed to use the equipment. Trustee Cera reviewed the changes in leadership in the Public Works Department and the fact that over \$ 200,000 was spent on equipment last year. She and requested an equipment replacement schedule. FO Steele added no matter the direction the Board chooses to go the Public should be educated on the need to be careful about what is being put at the curb, these machines are expensive. Mr. Medley offered to look more closely at the issues with the broken leaf collector to see if a repair could be an option.

Superintendent Medley reviewed the Road Resurfacing report and had a discussion with the Board about potential priorities. The County would need to know if the Township would like to move ahead with a project this year, to assist in the bidding process. Further discussion is needed around funding for a project, but the Board did want to move forward with Mr. Medley seeking a proposal for a Road Resurfacing project.

Trustee Grimm announced a Budget Committee meeting for Wednesday, February 22nd at 999 Chambers Rd at 6:30pm. This will be the first such meeting in many years.

APPRECIATIONS

Superintendent Medley thanked Administrator Huffman for inviting him to a recent [Rapid 5](#) meeting held in Westerville. FO Steele added her appreciation as well.

Trustee Grimm and FO Steele thanked Deborah Smothers for her efforts around Township Day on Feb 1st.

Trustee Cera thanked the Public Works Department for keeping the Roads treated well, salting at very early hours in the day.

Police Chief Jones thanked the efforts from Dan Quigley the Code Compliance Officer who has been making good progress. Trustee Cera wanted to know if there is a list of those who are behind on taxes, the Fiscal Officer replied it is likely something the County has.

OTHER ITEMS

[Martha McCullough](#), who has been a resident since 1950, passed recently. She was 99 years young. Thank you, Lisa Austin Jones, for sharing this information.

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OTHER ITEMS CONTINUED

Resident Bobbie Olt said the Westside is out of touch with what is happening, and she wished there was a better sign in front of the TWP building at 999 Chambers Rd. She added that the stop sign on Rhoda and 9th Ave is pointless because no one really stops. She asked if there was a Building Use Policy for the Township so the UVCA could meet again at 999. She also said there is only one restaurant at Lennox. Administrator Huffman responded that the current restaurant might be changing to retail but the former space occupied by Champs might open as a restaurant again. Ms. Olt asked what the Township is doing, and Trustee Cera responded that it is private property. Mr. Huffman keeps in contact with Costo who is also motivated to have spaces occupied.

Motion to adjourn by Trustee Jessberger, 2nd by Trustee Cera at 8:00pm

ATTEST:

Jessica Jessberger, Chair

Deborah Steele, Fiscal Officer