

The Clinton Township Board of Trustees

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The Meeting of the Clinton Township Board of Trustees was held on February 16th at 6:30pm at 999 Chambers Rd. and was streamed [online](#). Present were Trustees Jane Cera, Jessica Jessberger, and Rebecca Grimm, Fiscal Officer Deb Steele, Township Administrator Matt Huffman, Fire Chief Brian Fraley, Police Chief Jones, Superintendent of Public Works Dave Medley, Community Affairs and Public Relations Specialist Deborah Smothers and a resident.

GENERAL

Next meeting will be March 2nd at 6:30 p.m. at 3820 Cleveland Ave.

Res. No. 23-02-009 Motion by Trustee Jessberger to accept the agenda with flexibility 2nd by Trustee Cera. Vote, Trustee Cera Yes, Trustee Grimm Yes, Trustee Jessberger Yes

Trustee Grimm placed on the agenda the creation of a Roads Pavement Committee. She suggested starting with herself, the Township Administrator, the Superintendent of Public Works, the Fiscal Officer, and members of the public. She thought more people looking at the report created last year would be helpful. Residents wanted a better understanding of what report was being talked about. Trustee Grimm discussed briefly an over of the work that Superintendent Medley has been doing. Last year he found a vendor to do an analysis of the roads, then was able to categorize the roads into 7 separate projects to be completed over 7 different years. Trustee Grimm presented copies of the charts to the residents. Trustee Jessberger would have preferred this discussion under the Public Works section. Trustee Cera said that community input is built into the Trustee meetings. Trustee Grimm responded that Trustee Cera could help run this Committee. Trustee Cera said she likes the pavement discussions process so far with the information coming to the whole Board.

Trustee Cera said she wanted the Board to have their priorities fresh in mind as they approached permanent appropriations. She asked the Board to help list present and future projects. Trustee Grimm discussed her priorities for this year would be to start the roads project initiative, bring back the budget committee meetings, create a larger presence in social media across the township, and restart the beautification committee. Trustee Grimm's hopeful economic development projects would include improving the Chesapeake Ave Shopping District, improving the Northwest Corridor and Lane Ave, and turning NECCO into a shopping district with groceries because there are many apartments nearby.

On a dry erase board, under "Present" the Elmore Sidewalk, Resurfacing, and Lighting subjects were listed. Under "Future" the Cleveland Ave, Police Car Port, Drainage with OPWC, Hess and Chambers Circle (connector sidewalk), Improving Parks, Ferris Rd, and (Street) Trees projects were listed. Under "Organization" the topics of Social Media Engagement, Beautification, Improve Business Relations, Communication, and Team Building were listed. Under "Economic Development" the subjects of a Property Maintenance Code and Zoning Overlay, Chesapeake business district, the Economic Development Plan, Recent approval of Tax Increment Financing: Lane Ave, and Innis and Westerville were mentioned.

Trustee Cera said she would like to amend temporary appropriations at the next meeting, in order to have time to discuss specific line items of draft permanent appropriations, then pass them at the second March mtg. Trustee Grimm asked what bills could not be paid right now. Fiscal Officer Steele responded a few that come to mind are an EMS monthly bill, and a Police bill.

FISCAL OFFICE

Res. No. 23-02-010 Motion by Trustee Jessberger to approve the February 2nd Meeting Minutes 2nd Trustee Grimm. Vote, Trustee Cera Yes, Trustee Grimm Yes, Trustee Jessberger Yes

Fiscal Officer Steele read the January 2023 Fiscal Report

On Jan 1st the Township had an overall balance of \$8,873,697.08. There was \$630,571.27 in Revenue and \$455,611.90 in Expenses leaving a balance of \$9,048,656.45 on Jan 31st.

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FISCAL OFFICE CONTUED

Res. No. 23-02-011 Motion by Trustee Jessberger to approve the January Fiscal Report. 2nd Trustee Cera. Vote, Trustee Cera Yes, Trustee Grimm Yes, Trustee Jessberger Yes

Fiscal Officer Steele said she would like to have Permanent Appropriations approved at the next Board meeting rather than amending them again. There was a reminder that the Budget Committee will be meeting Wed. Feb 22nd at 6:30pm at 999 Chambers Rd.

COMMITTEE/TEAM REPORTS

A Free Produce Market update was provided by Chief Fraley of the Community Health Action Team. February 10, 2023, with 12,000 pounds of food distributed to 482 individuals. The next Produce Market is February 24, 2023, from 4:00 – 6:00pm. The CHAT was awarded a community mini grant for Minority Health Month. “Clinton Township Cares” is the name chosen for the activities that will occur in April. April 15th. 12-4pm, there will be a 1-mile Health Walk and Resource Fair. April 29th. 12-4pm, there will be a Women’s Self Defense Class and Health Fair. As more information becomes available it will be posted on our Township [website](#) and [FB pages](#).

ADMINISTRATION

Res. No. 23-02-012 Motion by Trustee Jessberger to accept updated verbiage to the [Employee Handbook Sections](#) 1.10 Definitions and Section 4.11 Funeral and Bereavement Leave. 2nd Trustee Cera. Vote, Trustee Cera Yes, Trustee Grimm Yes, Trustee Jessberger Yes

Res. No. 23-02-013 Motion by Trustee Jessberger to approve the purchase order to All Secured for the purchase of Access Control System and installation. Price is \$170,706 to be purchased from 1000-760-740-0000 and approve Administrator to sign all necessary documents. 2nd Trustee Grimm. Motion to Table by Trustee Cera 2nd by Trustee Jessberger. Vote, Trustee Cera Yes, Trustee Grimm Yes, Trustee Jessberger Yes

The existing door lock system at the Township Hall is cumbersome in order to remove a person’s access. Department Heads meet with three companies. Fiscal Officer Steele is concerned this project was not put out to Public Bid. Mr. Huffman relayed that he had checked with the attorney and that she was fine with our process, that bidding was not necessary. The Fiscal Officer said she would not sign it if it were passed and that she preferred it be on the agenda on the second March meeting. Trustee Cera said she and the Department Heads were comfortable with the attorney’s answer and asked if two weeks were not enough for the Fiscal Officer to do whatever she needed to do to get her own questions answered. Trustee Cera said since funds are not yet appropriated for this purchase this should be tabled and appropriations amended before consideration.

A draft of a Building Rental policy was shared with the Board. Resident Bobbie Olt continued to implore the Board that the [University View Civic Association](#) needs access to 999 Chambers Rd to meet. A call to the Township’s insurance company is needed to help clarify how the Township can best allow for more usage of the buildings.

There was an electronic sign for West Side discussion. Public Relations Specialist Smothers obtained a quote of \$18.5K to have an electronic sign about half the size of the one at 3820 Cleveland Ave and the two could be synchronized with each other. Trustee Cera is concerned about potential light pollution for neighbors. Mailing a survey was suggested for folks who live on Chambers Circle, across the street from where the electronic sign would be.

At a future meeting a Welcome Kit for new residents will be discussed. There is a magnet that the University View Civic Association has passed out with a welcome packet with things like [Local Waste Services](#) contact information.

The Spring/Summer newsletter edition is upcoming soon. The Arbor Day/Earth Day celebration this year is April 22, 2023 and needs to remain on that date for Drug Take Back Day. Besides the drug take back, free trees, a litter sweep, and bulk trash drop off will be among some of the events happening this year.

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ADMINISTRATION CONTUED

Fiscal Officer Steele followed up about the Code Compliance records retention schedule and said the Township is following Ohio History Connection recommendations so there is not a need to revise the schedule.

FIRE

There was going to be a request for a Purchase Order in the amount of \$6,917.67 payable to Heritage Fire Equipment for repairs to the 2013 Pierce fire engine. From fund 2111-220-323, this will wait till a future meeting when appropriations are available to approve.

POLICE

Chief Jones said March 20th to 22nd the Township will host a training with other nearby Departments.

Res. No 23-02-012 Motion by Trustee Jessberger to declare surplus a 2016 Ford Taurus VIN 1FAHP2MT0GG147652 for auction on Gov Deals 2nd Trustee Grimm Vote, Trustee Cera Yes, Trustee Grimm Yes, Trustee Jessberger Yes

Res. No 23-02-013 Motion by Trustee Jessberger to declare surplus a 2017 Ford Taurus VIN 1FAHP2MK3HG119854 for auction on Gov Deals. 2nd Trustee Cera. Vote, Trustee Cera Yes, Trustee Grimm Yes, Trustee Jessberger Yes

PUBLIC WORKS

Superintendent Medley continued discussion around the Road Resurfacing potential projects. The road conditions study completed in 2022 divided the Township into 7 areas. Superintendent Medley recently started the process of getting a quote to pave with the county. This would be for roads North of Ferris. Trustee Cera would like the Road and Bridge Fund to pay for repaving. Resident Bobbie Olt would like the Joint Economic Development Zone revenues pay for repaving. Fiscal Officer Steele said the Road and Bridge Fund paid \$60K for the Salt Barn last year and their fund is very limited. A Roads Repaving Committee could be started, perhaps next year. Trustee Jessberger stated there seems to be a lack of progress, Trustee Cera asked was it not the County we are waiting on, and Mr. Medley agreed.

Superintendent Medley said he did get the broken leaf collector running for a short time, it was behind on it's needed maintenance because it sounded very harsh. Likely it needs its bearings and hydraulics replaced. It is being diagnosed for \$300 to determine what exactly it would need to be fully operational again.

Devin Albaugh has obtained another pesticide category and meets the requirement to be moved to level 4 with a pay increase.

Superintendent Medley brought up the idea of selling flowering plants at cost at a future event, Fiscal Officer Steele was unsure how to set something like that up.

APPRECIATIONS

Resident Bobbie Olt thanked Code Compliance Officer Quigley for his continued good work, Administrator Huffman agreed and said that Officer Quigley is connecting well with folks at the County.

Trustee Cera was touched by an email from the Police Chief today that reviewed a recent incident. She asked him to thank the Department for their ongoing commitment to our residents and their professionalism. Chief Jones responded that it is really nice to have our own Fire Department that is also well trained on how to best serve the public with direct communication between the two Departments.

Fiscal Officer Steele thanked Trustee Jessberger for providing the staff with flower arrangements recently.

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OTHER ITEMS

Bobbie Olt added that the Franklin Soil and Water Conservation District has started their [Spring Sale](#) of trees and plants.

Res. No 23-02-014 Motion by Trustee Jessberger to enter executive session pursuant to ORC 121.22 (G)(1) to consider the compensation and benefits of public employee or officials, and to enter executive session pursuant to ORC 121.22 (G)(1) to consider complaints against a public official. 2nd Trustee Cera. Vote, Trustee Cera Yes, Trustee Grimm Yes, Trustee Jessberger Yes

Start at 8:14pm

End at 10:00pm

Motion to adjourn by Trustee Jessberger, 2nd by Trustee Cera at 10:00pm

ATTEST:

Jessica Jessberger, Chair

Deborah Steele, Fiscal Officer