

## The Clinton Township Board of Trustees

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The Meeting of the Clinton Township Board of Trustees was held on August 18<sup>th</sup> at Noon at 999 Chambers Rd and broadcasted [online](#). Present were Trustees Jane Cera, Jessica Jessberger, and Aliena Sword, Fiscal Officer Deb Steele, Township Administrator Matt Huffman, Community Affairs and Public Relations Specialist Glenda Mihaly, Fire Chief Fraley, Police Chief Jones, Superintendent Fleig, and some residents.

### GENERAL

Next meeting will be September 1<sup>st</sup> 2021 at 3820 Cleveland Ave at Noon.

**Res. No. 21-08-011** Motion by Trustee Cera to approve the agenda with flexibility. 2<sup>nd</sup> Trustee Jessberger. Vote: Trustee Jessberger – Yes, Trustee Sword – Yes, Trustee Cera – Yes

**Res. No. 21-08-012** Motion by Trustee Cera to approve the Aug 4<sup>th</sup> 2021 Meeting Minutes. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Jessberger – Yes, Trustee Sword – Yes, Trustee Cera – Yes

**Res. No. 21-08-013** Motion by Trustee Cera to approve the Aug 6<sup>th</sup> 2021 Special Meeting Minutes. 2<sup>nd</sup> Trustee Jessberger. Vote: Trustee Jessberger – Yes, Trustee Sword – Yes, Trustee Cera – Yes

Fiscal Officer Steele read the July 2021 Fiscal Report. July 1<sup>st</sup> the Township had an overall fund balance of \$7,541,701.18 there was \$301,978.04 in Revenue and \$416,335.83 in Expenditures leaving a fund balance of \$7,427,343.39 on July 31<sup>st</sup>.

**Res. No. 21-08-014** Motion by Trustee Cera to approve the July Fiscal Report. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Jessberger – Yes, Trustee Sword – Yes, Trustee Cera – Yes

There was a reminder of the upcoming Fiscal Forum that will happen Sept 1<sup>st</sup> at 7pm at 3820 Cleveland Ave. A staff person from the Franklin Co Auditor's Office will have information about property value appraisal process and other resources.

Trustee Jessberger wanted to discuss the times of Trustee Meetings, that used to be held at 7pm. She proposed holding one of the two monthly meetings in the evening because she often hears from Residents that are not able to attend a noon time meeting. Trustee Sword responded that they would need to work with staff to stay over in evenings for an evening meeting, Trustee Cera added that daytime meetings were requested by staff. Trustee Cera also said it is a middle class assumption that folks only work during the day hours, while working class people are very familiar with lots of people who work 2<sup>nd</sup> and 3<sup>rd</sup> shifts. She also noted it was easier to schedule county offices to attend the mid-day meetings. Resident Carol Stewart hears many neighbors preferred the evening meeting time. Trustee Cera also added that she was concerned for employees since late meetings lead to big decisions, usually regarding personnel matters, being made past 11pm. Trustee Sword said she could see the benefit of one day time meeting a month and would connect with Department Heads.

Trustee Cera brought forward a discussion of Social Media Policy, she clarified this is not about employees of the Township, rather about how the organization itself uses social media. She provided examples of other local governments' Social Media Policies, and some suggested best practices from Ohio Township Association Risk Management Authority. There was a discussion of how the Township would like to communicate with different groups of people. Public Relations Specialist Glenda Mihaly reviewed the various platforms, their specialties, and age groups that tend to use them. There was general agreement that posts should be related to the Twp, and that there would be very few replies to comments as the purpose is to provide information on the Twp, not create a forum for dialog. Trustee Cera will continue to work on this and bring a draft policy in the future for the Board's consideration. An update to the Records Retention Schedule needs to happen now that the Township has a larger Social Media presence.

### COMMITTEE/TEAM REPORTS

100 families were served at the Aug 13<sup>th</sup> Produce Market, with 3,800 pounds of food. The next Market will be Aug 27<sup>th</sup> and Volunteers are always welcome.

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### TOWNSHIP ADMINISTRATOR

Admin Huffman lead a discussion of upcoming stimulus funds for sidewalks or paving projects from Ohio Department of Transportation. The Township is one of eight applicable communities, and the cycle is summer of 2022 till December of 2024. Trustee Cera asked what the application deadline is, that is estimated to be November of this year. Trustee Sword asked if paving of parking spaces at pocket parks could be a project. Fiscal Officer Steele asked about a sidewalk along Ferris Rd however that Road is managed by the County. Chief of Police asked if the paving of alleyways could be a project. Trustee Cera thought a sidewalk project would score better and suggested a review of land use plans to see what priorities were identified back then. There is a maximum amount of \$250K per project to be awarded and the Township can apply for more than one project.

The drainage and sidewalk improvements along Ormond Ave are almost complete.

The structure at 942 Chambers Cir needs an asbestos study done before demolition can begin. The Police Department needs to know who to contact about a recent break in.

### FIRE

**Res. No. 21-08-015** Motion by Trustee Cera to approve a Purchase Order in the amount of \$11,720.85 payable to W.W. Willams for repairs to E61 to be paid from fund 2111-220-323. 2<sup>nd</sup> Trustee Jessberger. Vote: Trustee Jessberger – Yes, Trustee Sword – Yes, Trustee Cera – Yes

### POLICE

Chief Jones is connected with a Social Media policy expert for Police Departments. There is a cyber security audit that will start soon, and the Township will need to have a cyber security policy in place by October.

### PUBLIC WORKS

**Res. No. 21-08-016** Motion by Trustee Cera to designate parcel 130-001617, a vacant lot on Chamber Cir as parkland. 2<sup>nd</sup> Trustee Sword. Vote: Trustee Jessberger – Yes, Trustee Sword – Yes, Trustee Cera – Yes.

**Res. No. 21-08-017** Motion by Trustee Cera to approve a purchase order not to exceed \$10,566.00 to J Kuhn Enterprises Inc, AJ Asphalt & Concrete for repairs to the asphalt and sealcoating the parking lot at 3820 Cleveland Ave. To be paid from 1000-760-720. 2<sup>nd</sup> Trustee Jessberger. Vote: Trustee Jessberger – Yes, Trustee Sword – Yes, Trustee Cera – Yes.

Resident Carol Stewart asked if a picnic table could be moved further away from a street and closer to a spot with three trees. She also said the large, raised garden bed at Chambers Cir needs to be redone. There was discussion about how to get more neighbors involved in garden efforts, the Township is glad to support the gardens, but the community needs to be involved as well.

### OTHER ITEMS

**Res. No. 21-08-018** Motion by Trustee Jessberger to enter an Executive Session under Ohio Revised Code 121.22 (G)(1) to consider the employment of a public employee and/or official and the investigation of charges or complaints against a public employee and/or official. 2<sup>nd</sup> Trustee Cera. Vote: Trustee Jessberger – Yes, Trustee Sword – Yes, Trustee Cera – Yes.

Start 1:10pm

End 2:17pm

Motion to adjourn the meeting was made by Trustee Cera at 2:18pm and 2<sup>nd</sup> by Trustee Sword

**ATTEST:**

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Jane Cera, Chair

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Deborah Steele, Fiscal Officer