

## The Clinton Township Board of Trustees

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The Special Meeting of the Clinton Township Board of Trustees was held on February 8<sup>th</sup> at 6:30pm at 3820 Cleveland Ave and broadcasted [online](#). Present were Trustees Jane Cera, Jessica Jessberger, and Rebecca Grimm, Fiscal Officer Deb Steele, Township Administrator Matt Huffman, Police Chief Jones, and Community Affairs Specialist Glenda Mihaly.

### GENERAL

Next meeting will be February 17<sup>th</sup>, 2022 at 6:30pm, at 999 Chambers Rd.

**Res. No. 22-02-001** Motion by Trustee Jessberger to approve a contract with Local Government Services to review monthly reconciliations for years 2020 and 2021 in the amount of \$10,000 utilizing line item 1000-110-319. 2<sup>nd</sup> by Trustee Grimm. Vote: Trustee Cera – No, Trustee Grimm – Yes, Trustee Jessberger – Yes

Fiscal Officer Steele provided another contract with a private accounting firm to do the same work. Trustee Cera asked FO Steele to talk about why she thinks this is necessary. FO Steele responded she has not had assistance in her office, and she should have. This is to help find \$1,500 and post it correctly. Trustee Jessberger clarified this is not hiring an assistant. FO Steele responded, correct she would describe this as a result of her not hiring an assistant. Trustee Cera stated, is \$10K to find \$1.5K. FO Steele responded that both firms expected to cost about half the amount requested but if they need to do more work it is good to have the contract allow for that. Trustee Jessberger asked if this is normal, FO Steele responded that she can't speak for what another Township would do. Trustee Grimm asked what the consequence of would be not doing this. FO Steele responded that likely the books would remain off by this \$1.5K amount. She further said sometimes she can find where something is off, perhaps if incoming work would stop, she would be able to locate this, but incoming work never slows down such as the need to pass Permanent Appropriations soon. She elaborated that she thought it would be seen as a good thing that she is opening the books and asking for help. Trustee Cera added that we find this during the audit we also get to pay for, and she asked when the next audit will happen. FO Steele responded the 20 & 21 audit is underway. FO Steele added details that the private accounting firm who also provided a contract for the Board to consider is the same firm hired by the state to conduct the 20 & 21 audit so it might be a more streamlined process to hire the private firm instead of LGS. Overall, FO Steele plans to hire an assistant this year, in the past Boards have always approved at least \$30K a year for this. FO Steele restated that this work is a result of her not having ongoing assistance, so in this perspective perhaps it is normal to hire external help. Trustee Jessberger asked what if LGS can't find the \$1.5K, FO Steele responded they would find it. Trustee Cera asked would not the next audit do the same thing? FO Steele responded no, this is something that came about after the 18 & 19 audit. FO Steele took responsibility for this need, and as she has attempted to fix the issue, she is likely repeating the same steps or mistake because she is the only person doing the work. Trustee Grimm said she does not understand how this works, she understands from a booking standpoint the concern about being \$1.5K off and transparency is important, but she is unsure what the consequence would be not hiring a firm to find this. FO Steele responded that LGS calls, says this needs to be addressed and they offer services if a Township needs the additional help.

### POLICE

**Res. No. 22-02-002** Motion by Trustee Jessberger to approve a Purchase Order in the amount of \$ 4,757.60 to Parr Public Safety for emergency equipment to be paid from fund 2081-210-430. 2<sup>nd</sup> by Trustee Cera. Vote: Trustee Cera – Yes, Trustee Grimm – Yes, Trustee Jessberger – Yes

**Res. No. 22-02-003** Motion by Trustee Jessberger to approve a Purchase Order in the amount of \$ 9,745.00 to SSI, (Stratsourcing), for MDT's and mounting equipment for new cruisers to be paid from fund 2081-210-430. 2<sup>nd</sup> by Trustee Grimm. Vote: Trustee Cera – Yes, Trustee Grimm – Yes, Trustee Jessberger – Yes

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### OTHER

**Res. No. 22-02-004** Motion by Trustee Jessberger to enter an executive session per ORC 121.22(G)(1); To consider the compensation of public employees or officials, and Ohio Revised Code Section 121.22(G)(8) for the purpose of considering confidential information related to the marketing plans, specific business strategy, trade secrets, and/or or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance; that is to be provided or administered Chapter 715 of the Revised Code. By unanimous quorum, the Board hereby determines that the executive session is necessary to protect the possible investment or expenditure of public funds to be made in connection with the economic development project. 2<sup>nd</sup> by Trustee Grimm. Vote: Trustee Cera – Yes, Trustee Grimm – Yes, Trustee Jessberger – Yes  
Start: 6:44pm  
End: 8:34pm

**Res. No. 22-02-005** Motion by Trustee Jessberger to increase Devin Albaugh's pay to \$19.26 effective 12/25/2021. 2<sup>nd</sup> by Trustee Cera. Vote: Trustee Cera – Yes, Trustee Grimm – Yes, Trustee Jessberger – Yes

Motion by Trustee Jessberger at 8:35pm to adjourn 2<sup>nd</sup> by Trustee Grimm 2<sup>nd</sup>

### **ATTEST:**

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**Jessica Jessberger, Chair**

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**Deborah Steele, Fiscal Officer**